

East Hills Boys High School Parents and Citizens Association
Annual General Meeting 2023

Date: Monday 27th March 2023

Venue: East Hills Boys High School, Panania

1. **Meeting Opened:** 6.04 pm

2. **Welcome new members and observers:** N/A

3. **Attendance:** Ashley Johnson, Rachel McClelland, Gordon McClelland, Jane Caldwell, Richard Tapp, Paul Abboud, Karen Savins, Andrew Kontellis

Apologies: Ray Veleski,

4. **Receipt and Adoption of 2022 AGM Minutes:**

Confirmation of 2022 Annual General Meeting Minutes

Read by: Email of minutes was attached to agenda

Motion: The Minutes of the EHBHS P&C Association 2022 Annual General Meeting are accepted

Moved: Ashley Johnson

Seconded: Jane Caldwell

All in favour: YES

5. **President's Annual Report:**

No report was submitted due to the President, Dobre (Ray) Veleski, being absent.

6. **Treasurer's Annual Report & Auditor's Report:**

Read by: Ashley Johnson

Report attached

Motion: The Treasurer's Report for 2023 has been Audited and tabled and is accepted

Moved: Ashley Johnson

Seconded: Gordon McClelland

All in favour: YES

7. **Acceptance of All Reports:**

Motion: All Reports are accepted

Moved: Jane Caldwell

Seconded: Rachel McClelland

All in favour: YES

8. **Auditor Determination:**

Motion: Jenny Chen at Christian Fox Consulting & Assurances is to be appointed as EHBHS P&C Auditor for 2023.

Moved: Jane Caldwell

Seconded: Ashley Johnson

All in favour: YES

9. **2023 Subscription Fee:**

Motion: The 2023 subscription fee will remain at \$1.00.

Moved: Jane Caldwell

Seconded: Ashley Johnson

All in favour: YES

10. President hands Chair to Returning Officer :

Mr Abboud declares all positions vacant and conducts election of new positions

Summary of Election of 2023 Office Bearers:

President: Jane Caldwell

Moved: Rachel McClelland

Seconded: Jane Caldwell

Vice President: Ashley Johnson

Moved: Ashley Johnson

Seconded: Rachel McClelland

Vice President: Richard Tapp

Moved: Ashley Johnson

Seconded: Jane Caldwell

Treasurer: Rachel McClelland

Moved: Ashley Johnson

Seconded: Rachel McClelland

Secretary: Vacant. This becomes a standing position.

All in favour: YES

I, Jane Caldwell, the Vice-President of East Hills Boys High School P&C Association and signatory on Commonwealth Bank Account 062222 00900898 do hereby surrender my role and authority over the P&C Association and account together with the past executive of Ashley Johnson, Dobre Veleski, Clare Elizabeth Tapp and Rachel Margaret McClelland, and endorse the new executive committee being:

Signatures

President – Jane Caldwell

Vice Presidents – Ashley Johnson

Richard Neil Tapp

Secretary – *Position not filled*

Treasurer – Rachel McClelland

Whose signatures appear above as the new authorised Office Bearers for 2023 to operate East Hills Boys P&C Association bank account 062222 00900898 with two signatories required.

Moved: Gordon McClelland

Seconded: Ashley Johnson

All In Favour: YES

Next Meeting: AGM - Monday 25th March 2024

Meeting Closed: 6.22pm

Minutes of Meeting signed as True and Correct:

Past Vice-President: Jane Caldwell

Past Secretary: Rachel McClelland

Date:

Date: