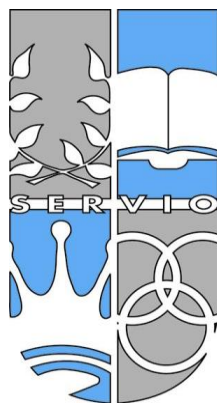# EAST HILLS BOYS HIGH SCHOOL

Stage 4
Assessment Booklet
Year 7
2024

Information for Students, Parents and Teachers

EAST HILLS BOYS HIGH SCHOOL
ASSESSMENT HANDBOOK
YEAR 7 2024

WHAT IS ASSESSMENT?

Assessment is the measure of the achievement of course outcomes over a period of time in each course studied by a student. It allows the measurement of a wide range of each student's abilities in achieving course outcomes.

Achievement of course outcomes is measured through examinations, practical tests, fieldwork, assignments, classroom presentations and in other ways, including teacher observations.

IMPORTANT DATES

Interim reports for parents will be issued Week 9 of Term 1

There are 2 formal assessment periods.

Half Yearly Assessment Week   Term 2   Week 5
Reports will be issued early Term 3

Parent Teacher Evening   Term 3   Week 2

Yearly Examinations   Term 4   Week 3
Reports will be issued late Term 4

EAST HILLS BOYS HIGH SCHOOL ASSESSMENT POLICY

The following principles apply to all assessment tasks in Year 7.

- Students will be given advance notice in writing (approximately 2 weeks) of the exact date for completing or submitting a task. Students will sign a roll to indicate they have received an assessment task notification.

- Students must submit their assessment tasks to their class teacher by the due date. If the teacher is absent, the task must be submitted to the Head Teacher.

- Students must submit their tasks when they are due. It is important to meet the deadlines for tasks otherwise, they may incur a penalty for late submission and a letter sent home informing their parents.

- If a student cannot submit a task for a reason beyond their control, they must submit an "Assessment Task Illness/Misadventure Application". This must be completed and handed to the class teacher with the relevant documents. The Head Teacher will decide on the appropriate course of action.

Absence on the Day of an Assessment Task:

If a student is absent on the day of an assessment task

- The student or his parent must telephone the school and inform the class teacher.

- A doctor's certificate may be required and is advisable if the application is on medical grounds.

- Tasks submitted late, without an acceptable reason, will incur a penalty of 10% per day for the first 5 days after the submission date. Tasks submitted after 5 days will receive a 50% deduction in marks.

- A student who does not attend all lessons on the day of an assessment task will not have the assessment task mark counted unless there are extenuating circumstances. Technology malfunction will not be accepted as a reason for late submission of a task. Work will not be accepted as an email or on a USB drive unless specified by the teacher.

Medical Certificates for Missed Assessment Tasks

Medical Certificates must:

• be written on a named doctor's pad;

• include the day of the missed task;

• indicate the general nature of the illness;

• show the length of time the student will be unfit for school;

• be produced immediately on return to school.

If the student does not make application to the teacher or head teacher(s) concerned on their next school day of attendance after the due date of the missed assessment task normal penalties will apply.

Assessment Task Illness/Misadventure Application

If the Assessment Task Illness/Misadventure Application is **accepted**, then the teacher of that course will:

• arrange for the student to attempt the task at a different time;

• arrange for the student to attempt an alternative task of a similar nature.

In exceptional circumstances the head teacher may authorise the use of an estimated mark based on appropriate evidence.

If the Assessment Task Illness/Misadventure Application is **not accepted** normal penalties will apply.

Students may appeal against the head teacher's decision by lodging an appeal form with the Principal **within three (3) school days of initial determination.**

The Principal may:

• reject the appeal and order the zero mark to stand

• grant a limited extension

• direct that a substitute task be performed or

• grant an estimated mark.

Plagiarism: Plagiarism is submitting work that is someone else's work or ideas, words, expressions, arguments, drawings, graphics, maps, video programs or digital files. Plagiarism also includes summaries of someone else's work and paraphrasing of information without acknowledging the author. Plagiarism is dishonest, unethical and not permitted by the New South Wales Educational Standards Authority (NESA). Work which is not a student's own work will not be accepted. Plagiarism of any form will result in the student being awarded a zero mark and a letter sent home informing their parents.

Non-Serious Attempts: A non-serious attempt at an assessment task may lead to the student being awarded a zero mark and a letter sent home informing parents. The head teacher, in consultation with the teachers involved, will determine whether an attempt is non-serious and if so, it will count as a non-attempt. If this is the case, the student will be awarded a zero mark and a letter sent home to inform their parents.

Cheating: Cheating is any attempt to gain an unfair advantage over other students or to complete a task in a dishonest way. If this is the case, the student will be awarded a zero mark and a letter sent home to inform their parents.

Disrupting a Test or Examination: Any student causing a disruption in a test or examination will be awarded a zero mark and a letter sent home to inform their parents.

Assessment Task Illness / Misadventure Application

To be completed by a student who was / is unable to attend / submit an assessment task on the due date

Student's Name: _____   Roll Class: _____

Course:_____   Faculty: _____

Assessment Task Missed: _____   Task Date: _____

☐ Task missed due to illness: (Attach Doctor's Certificate to this form)

   Doctor's Name: _____

☐ Task missed through other reason: State reason and attach any supporting evidence.

_____

_____

_____

Student's Signature: _____   Date: _____

FACULTY SECTION – to be completed by the Teacher and Head Teacher

Illness/Misadventure application form received by: _____ Date: _____

Did student inform the school of absence on the day of the task?   ❐ Yes   ❐ No

Was application lodged the next day the student was in attendance at school? ❐ Yes   ❐ No

Teacher's name: _____

Teacher's comment: _____-_____

_____

Has this student submitted an Illness/Misadventure form for any other assessment tasks in this subject?   ❐ Yes   ❐ No

If yes, please comment:

_____

_____

Head Teacher's recommendations: ❐ Accepted   ❐ Rejected

❐ **New task**   ❐ **Estimated mark**   ❐ **Zero Award**   ❐ **Referred to Review Panel**

Head Teacher's Signature: _____

Principal's Use: Application is: ❐ Accepted ❐ Rejected

Comment: _____

_____

Principal's Signature _____ Date: _____

Parent / Guardian Comment:

_____

_____

Parent / Guardian's Signature: _____ Date: _____

SUBJECT ASSESSMENT SCHEDULES

A note regarding assessment tasks:

Assessment tasks are formal tasks used to measure student achievement of individual course outcomes. They provide an indication of student mastery of knowledge and skills related to each course studied. Other measures, including teacher observations, will also be used to gauge overall student achievement.

The following assessment schedules provide a guideline for students and parents as to the nature, relative weighting and indicative timing of formal assessment tasks and activities.

The dates provided may vary depending on a range of factors including class progression through course content and timetabling requirements. The timing of tasks will align as closely as possible to the dates outlined in the following course assessment schedule

English

Semester 1		Semester 2	
Assessment Tasks	**Weighting**	**Assessment Tasks**	**Weighting**
Analytical Exam Term 1 Week 8	20%	Multi Modal Task Term 3 Week 7	30%
Creative Writing Term 2 Week 5	30%	Yearly Exam Term 4 Week 3	20%
Total Semester 1	**50%**	**Total Semester 2**	**50%**

Mathematics

Semester 1		Semester 2	
Assessment Tasks	**Weighting**	**Assessment Tasks**	**Weighting**
Task 1: Common Task Term 1 Week 10	20%	Task 3: Common Task Term 3 Week 5	20%
Half Yearly Exam Term 2 Week 5	25%	Yearly Exam Term 4 Week 3	35%
Total Semester 1	**45%**	**Total Semester 2**	**55%**

Science			
Semester 1		**Semester 2**	
Assessment Tasks	**Weighting**	**Assessment Tasks**	**Weighting**
Assignment 1 Term 2 Week 1	25%	Assignment 2 (Student Research Topic) Term 4 Week 1	25%
Half Yearly Exam Term 2 Week 5	25%	Yearly Exam Term 4 Week 3	25%
Total Semester 1	**50%**	**Total Semester 2**	**50%**

History			
Semester 1		**Semester 2**	
Assessment Tasks	**Weighting**	**Assessment Tasks**	**Weighting**
Assignment - Infographic/Model Term 1 Week 8	30%	Assignment- Infographic/Model Term 3 Week 8	30%
In Class Source Based Task Term 2 Week 1	35%	In Class Source Based Task Term 4 Week 1	35%
Listening/Writing Task Term 2 Week 5	35%	Listening/Writing Task Term 4 Week 5	35%
Total Semester 1	**100%**	**Total Semester 2**	**100%**

Geography

SEMESTER 1

Task	Date	% Weighting
1. Landforms and Landscapes- ICT Presentation	Term 1 Week 6	30%
2. Skills Test	Term 2 Week 1	40%
3. Place and Livability	Term 2 Week 4	30%
TOTAL		**100%**

SEMESTER 2

Task	Date	% Weighting
1. Landforms and Landscapes- ICT Presentation	Term 3 Week 6	30%
4. Place & Livability – Report	Term 4 Week 1	30%
3. End of Semester Examination	Term 4 Week 4	40%
TOTAL		**100%**

Personal Development, Health and Physical Education

Assessment Tasks	Date	Weighting
Have a Ball (Modified Games)	Term 1 Week 11	15%
Coping with Change Resource	Term 1 Week 11	10%
Half Yearly Report		
Fitness Testing	Term 2 Week 10	15%
Super Snacks Initiative	Term 2 Week 10	10%
Goal Scoring games (Soccer/Futsal)	Term 3 Week 10	20%
Create a 'No' Campaign	Term 3 Week 10	10%
Yearly Exam	Term 4 Week 3	20%
TOTAL		**100%**

Visual Arts			
Semester 1		**Semester 2**	
Assessment Tasks	**Weighting**	**Assessment Tasks**	**Weighting**
Artmaking Logo Design Term 1 Week 8	20%	Artmaking Logo Design Term 3 Week 6	20%
Case Study Archibald Prize Term 1 Week 10	10%	Case Study Archibald Prize Term 3 Week 8	10%
Artmaking Emotional Portrait Term 2 Week 2	20%	Artmaking Emotional Portrait Term 3 Week 10	20%
Artmaking Aboriginal Graphic Term 2 Week 4	20%	Artmaking Aboriginal Graphic Term 4 Week 3	20%
Case Study Owners of the Land Term 2 Week 5	10%	Case Study Owners of the Land Term 4 Week 4	10%
VAPD Bookmark Term 2 Week 6	20%	VAPD Bookmark Term 4 Week 4	20%
Total Semester 1	**100%**	**Total Semester 2**	**100%**
Total Course	**100%**		

Music			
Semester 1		**Semester 2**	
Assessment Tasks	**Weighting**	**Assessment Tasks**	**Weighting**
Performance Task Term 1 Week 5	25%	Performance Task Term 3 Week 5	25%
Technology / Composition Term 1 Week 6	20%	Technology / Composition Term 3 Week 6	20%
Exam Term 1 Week 9	10%	Exam Term 3 Week 9	10%
Performance Task Term 2 Week 3	25%	Performance Task Term 4 Week 3	25%
Bookwork	20%	Bookwork	20%
Total Semester 1	**100%**	**Total Semester 2**	**100%**
Total Course	**100%**		

Technology Mandatory – Food and Agriculture

Assessment Tasks	Weighting	Indicative Time
Safety Test	5%	Term 1 Week 5
Bookwork	10%	Term 2 Week 2
Research Task - Historical Timeline; Agriculture in Australia	10%	Term 2 Week 2
Practical - Plant Propagation and Growth	15%	Ongoing
Half Yearly Report		
Design Folio - 'Muffin Break'	20%	Term 3 Week 10
Practical - 'Muffin Break'	20%	Term 4 Week 2
Yearly Test	20%	Term 4 Week 3
Total	**100%**	

Technology Mandatory – Digital Technologies and Materials

In Year 7 students will study and complete practical projects using both Polymers and Coding. This will be on a semester basis with assessment aligned to the materials being studied at the time.

Assessment Tasks			Weighting	Indicative Time
Research Assignment – Indigenous Designer Case Study			10%	Term 1 Week 7
	Group 1	**Group 2**		
Skills Project 1	Mobile phone stand	Microbit challenges	10%	Term 1 Week 10
Workbook 1	Polymers	Crack the Code	5%	Term 1 Week 10
Half Yearly Report				
Design Project 1	USB Drive (3D print)	Coding Project	15%	Term 2 Week 6
Design Folio 1	USB Drive Folio	Coding Folio	10%	Term 2 Week 6
Technology Crossword (Technical Literacy)			10%	Term 3 Week 5
Skills Project 2	Microbit challenges	Mobile phone stand	15%	Term 3 Week 10
Workbook 2	Crack the Code	Polymers	5%	Term 3 Week 10
Design Folio 2	Coding Folio	USB Drive Folio	10%	Term 4 Week 4
Yearly Test			10%	Term 4 Week 3
Yearly Report				
Total			**100%**	